



**Department of General Services  
Procurement Division**

707 Third Street, Second Floor, West Sacramento, CA 95605  
(916) 375-4400 (800) 559-5529

**Broadcast Date: August 13, 2021**

**Bulletin #: E-06-21**

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**TO: Purchasing Authority Contacts (PACs)  
Procurement and Contracting Officers (PCOs)  
Small Business/DVBE Advocates**

**RE: Webinar - Contracting Activity Report (CAR) - Reporting Acquisitions Related  
to California Governor's Office of Emergency Services (Cal OES) Mission  
Tasked & Statewide Incidents**

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The Department of General Services (DGS) Procurement Division (PD), Office of Small Business and Disabled Veteran Business Enterprise Services (OSDS) is offering two (2) training webinars (previously revealed in Broadcast Bulletin [No.F-03-21](#)) for identifying acquisitions related to the Cal OES mission tasked and statewide incidents, now available in the Financial Information System for California (FI\$Cal). In support of social distancing, the training will not be held in-person at this time. Webinar dates are listed below:

- August 17, 2021                      10:00 a.m. – 12:00 p.m. Microsoft (MS) Teams
- August 19, 2021                      2:00 p.m. – 4:00 p.m. Zoom

**Who Should Attend:**

- Small Business (SB) and Disabled Veterans Business Enterprises (DVBE) Advocates
- Staff involved in or responsible for procurement activities such as conducting acquisitions and/or data entry in FI\$Cal.

**What Will be Covered:**

- Presentation of the new functionality
- Demonstrate Contracting Activity Report (Form 810) procedures related to the Cal OES mission tasked and statewide incidents
- Demonstrate Data Validation Query Report (DVQ) procedures
- How to identify specific DVQ's
- Questions and Answers

**How to Register:** Click on one of the links below. Please note that the system does not generate automatic confirmations of registration.

- August 17, 2021, 10 a.m. – 12 p.m. MS Teams webinar [here](#)
- August 19, 2021, 2 p.m. – 4 p.m. Zoom webinar [here](#)

**How to Join the Live Webinars:** All RSVPs will be emailed a webinar log-in link and code.

For questions regarding this bulletin or persons with a disability requiring reasonable accommodation to participate in this event (**Americans with Disabilities Act (ADA)**), please contact:

Mamta Srivastava, OSDS Research Specialist

[OSDSReports@dgs.ca.gov](mailto:OSDSReports@dgs.ca.gov)

916-883-3578

Additional ADA information regarding reasonable accommodation is available at:

- [Access Reasonable Accommodation information here](#)

A minimum of five business days is required when making a reasonable accommodation request.